

# **MEADOWCROFT SCHOOL POLICY**

## **Positive Behaviour Management Guidelines (Toolkit)**

**MC05**

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<b>Owner Job Title</b>	<b>Principal</b>



# **Meadowcroft School**

## **Positive Behaviour Management Guidelines September 2020**

## **1. Interventions**

Meadowcroft School has the specific aim of addressing specific Behavioural, Emotional and Social difficulties experienced by the young people on roll. In order to do this the school has a variety of internal and external intervention methods that a young person can be referred to. These include but are not limited to:

- School Nurse
- Art Therapist
- Talk Therapist
- Speech and Language Therapist
- Educational Psychologist
- Family Support Worker
- Interventions Co-ordinator
- Police
- Brooke
- Terrence Higgins Trust
- Social Worker
- CAHMs
- EHP
- Smoking Cessation

***When a referral to any of these programmes/agencies is made it will be authorised by a member of the school's Senior Management Team and the parents/carers of the young people will be informed.***

***The school will liaise closely with any external agencies during their involvement to ensure that the best interests of the young person are always at the forefront of any action or decisions taken.***

## **2. Points System**

The points system is a behaviour management tool that is used throughout the day. It is a system of accrediting points according to outstanding, good, satisfactory and unsatisfactory behaviour, effort and social skills. For each lesson pupils can earn up to three points. Points are also awarded for good behaviour during break and lunch times.

Points are recorded on an electronic point sheet and pupils are informed after each session how many points they have earned. Pupils will discuss their daily totals with their form tutors during tutorial sessions which are at the start and end of each school day. Staff will discuss with pupils how well they have done and why and also try to identify any low scoring areas that can be improved.

Points will be saved towards an exchange item that has been previously agreed between the pupil and their form tutor. Pupils will be able to choose the member of staff who will accompany them to exchange their points. This will give the pupil valuable 1:1 time with their chosen member of staff.

When the item has been chosen and agreed, the form tutor will tell the pupil how many points they need to collect for the exchange and update the pupil on their progress towards it.

### 3. Rewards Overview

Meadowcroft School is committed to creating, maintaining and promoting an ethos of celebrating achievement. High standards of behaviour, effort and attendance will all be recognised daily, weekly, termly and annually. Assemblies will be used to celebrate the achievements of our young people each week.

End of term and annual assemblies will also be held to celebrate the progress and achievements of each individual pupil at Meadowcroft School. Parents/carers will be invited to attend the end of term and annual assemblies in order to extend the ethos of celebrating achievement to include the families of our young people.

Small prizes will be given to young people for some awards; however the long term aim of the school is to make our young people value the achievement and progress they have made and want to succeed, rather than win a reward and/or prize.

<b>Instant</b>	
Points	Good behaviour &/or work in class &/or social times
Postcard of Praise	Significant Improvements &/or exemplary behaviour
Positive phone calls home	Significant improvements &/or exemplary behaviour
Class Star of the Day Prize	Significant improvements &/or exemplary behaviour
Points card	Entrance to the common room at break and lunch time.
<b>Weekly</b>	
Star of the Week	Reflection of points earned
School Class of the Week	Reflection of points earned
Top 5 Pupils	Reflection of points earned
Alternative Learning Afternoon (ALF/ALM/ALW) - Targets Achieved	Personal and Whole School Targets
£5 added to the pupils points	100% attendance
<b>Termly</b>	
Head Teacher Letter home	Maintained & consistent significant improvements &/or exemplary behaviour
Subject Award	Significant improvements &/or exemplary progress
Class Award	Significant improvements &/or exemplary behaviour
<b>AS EARNED</b>	
Points exchange	Reflection of points earned

#### 4. ALM

The Meadowcroft Alternative learning Monday afternoons at the 'Gallery' are linked to pupils achieving their individualized personal targets and the whole school targets which are set across all 3 sites. Pupil's progress throughout the week is monitored and pupils are reminded of their targets during tutorial. Pupils who achieve all targets set will experience offsite activities during the alternative learning afternoon. Pupils who don't achieve all their targets will have a period of 'catch up' before taking part in onsite activities.

#### ALF/ALW

The Meadowcroft Alternative learning Wednesdays and Friday afternoons at the 'Hub' and the 'Works' are linked to the points earned by students over a given week. The reward system is graded Gold, Silver and Bronze. Students are then given a choice of activities that are available on the Gold, Silver and Bronze tier system in accordance with the points they have earned.

If Students do not succeed in meeting the required amount of points to enable them to go out, pupils are given the choice of different activities on the school site. These include Film Club, Common Room, which is made up of different activities such as the ping-pong tables, arcade machines and a pool table, art club and the sports hall.

#### 5. After School Clubs

Two after school clubs are currently offered at the Bar Lane site; Monday night is a voluntary reward club for pupils who have attended 80%+ of their lessons. Activities that are included on the Monday night are football and trips for Coffee. Tuesday night is a catch up club for those who have missed more than 20% of their lessons during the previous school week. Parents and pupils are informed on the Friday prior if pupils will be staying behind on either night.

#### 6. Negative Consequences

There are behaviours that the school does not accept as appropriate and in order to assist pupils in improving their behaviour and understanding of acceptable behaviour we operate a 'points deduction' and 'put it right' system on a weekly basis. The following is a sample of inappropriate actions that will result in deductions from a pupils' weekly total.

<b>Points Fines</b>	
Inappropriate physical contact	20
Intentionally causing harm to others	100
Drugs – possession and/or use	100
Disrupting the learning of others	10
Going on roof/neighbours property	20
Theft	50
Inappropriate offensive language	10
Inappropriate sexualised behaviour	30
Lesson Refusal	5
Display Damage	5
Spitting	5
Inappropriate use of mobile phone	20

***This is a sample of the fines and a full list is available on the Negative Behaviour Policy Map on Sleuth.***

***The school may also decide to search the young person's property in line with the school's search policy. If serious concerns are raised over the items hidden then the police may be contacted***

## **7. Put It Right**

Pupils will be encouraged to take up opportunities to make up any lost points for the week by choosing to 'Put it Right'. Pupils can earn up points by completing 'Put it Right' sessions and completing work set by the teacher. The amount will reflect the effort and behaviour of the pupil during the catch up session. This will, as with the deductions, be taken into account when the pupils' weekly totals are calculated.

## **8. Damage**

The school has consulted with local police and have agreed that if a young person causes damage over the value of £200 in a single incident or an accumulation of £500 or more over a twelve week period then criminal prosecution will be considered by the school.

The school may also ask parents to contribute to large damage bills caused by deliberate actions.

If a young person chooses to damage property that does not belong to the school then the decision as to whether or not the police will be involved will fall to the owner of the property, who will be supported by the school in their decision.

## **9. Pupil Personal Possessions**

There is a requirement for our responsible person to appoint one or more 'competent person' with sufficient training and experience or knowledge to assist in the management of pupil safety within our schools.

Competent appointed colleagues are to complete the Screen and Search procedure as outlined within the following Policy Documents:

***Screening, Searching and Confiscation Policy***  
***Personal Pupil Possession Policy***

## **10. Jumpstart Plans**

Persistent repetition of the same negative choices would suggest that the consequences in place above, and have therefore have been used, are ineffective for that particular behaviour with that particular pupil. In this case a Jumpstart Plan addressing the individual and the

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persistent negative choices will be produced that will override the school wide strategy, for the area of persistent repetition only. It is the responsibility of the pupil's personal tutor the choices made and, when required, refer this persistent repetition to the Senior Leadership Team. This Jumpstart agreement will be made in agreement with the pupil, a member of SLT and their form tutor. Once the Jumpstart Plan is written and agreed the member of SLT will ensure that copies of the Plan are placed on the young person's file and shared with all staff. Parents will also be informed. If a young person will be helped to achieve their target through the use of a report card then this will be included within the Plan.

The Jumpstart Plan will be a temporary solution and will be agreed to as a way of helping the pupil work towards adhering to the whole school behaviour strategy. To ensure this happens a review of each Jumpstart agreement should take place fortnightly. The outcomes of these reviews should then be disseminated to all staff as the original Jumpstart Plan was. It is not intended that these plans will be withdrawn after the first review but rather that small amendments moving the individual gradually towards adhering to the school wide behaviour strategy will be made, dependent upon the individual's progress and the discussions within the review. Pupils placed on a Jumpstart Plan will review their progress regularly with their tutor during tutorials at school.

## **10.Exclusions**

External exclusions are made by the Headteacher on the grounds of Health and Safety only. Internal exclusions can be made by any member of SLT.

### **10.1 Internal exclusions**

Internal exclusions are offered as an alternative to excluding a young person from School. As exclusions are enforced under health and safety grounds, there is a need for an alternative to poor behaviour choices from our young people.

The internal exclusion program is referred to as an 'Internal reflection', as part of this process the young people of Meadowcroft School are expected to complete the following;

- Pupils are removed from their normal form groups and complete periods 1~4 in the pastoral room.
- During Periods 1~2 pupils will undertake a series of reflective tasks related to the poor behaviour choices that has led to them being internally excluded. During this time, if there is a requirement for mediation with their peers or staff this will take place.
- Once the reflection process has taken place, pupils will then complete any outstanding work during periods 3~4.
- Once completed, pupils are then reintegrated in normal classes for periods 5~6.
- If a pupil fails to engage in any part of the process then the reintegration will not take place and the pupil will remain in the pastoral department for periods 5~6.
- The monitoring and recording of this will be completed by the BSC's and sleuth entries.